YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   SRI RAMKRISHNA SARADA
                                        VIDYAMAHAPITHA

- Name of the Head of the institution   DR. MAUSUMI GHOSH

- Designation   PRINCIPAL

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   03211244224

- Mobile No: 9434214633

- Registered e-mail   srsvidyamahapitha@yahoo.com

- Alternate e-mail   mausumighosh.mausumi@gmail.com

- Address   P.O.: Kamarpukur

- City/Town   Kamarpukur

- State/UT   West Bengal

- Pin Code   712612

2.Institutional status

- Affiliated / Constitution Colleges   Affiliated

- Type of Institution   Co-education

- Location   Rural

- Financial Status **Grants-in aid**

- Name of the Affiliating University **UNIVERSITY OF BURDWAN**

- Name of the IQAC Coordinator **Dr. Arundhuti Sur**

- Phone No. **03211244224**

- Alternate phone No. **9432131142**

- Mobile

- IQAC e-mail address **srsvidyamahapitha@yahoo.com**

- Alternate e-mail address **arundhutisur@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

chrome-extension://efaidnbmnnnibp cajpcglclefindmkaj/https://www.sr svidyamahapitha.org/images/upload s/AQAR_2021-22.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://drive.google.com/file/d/1 _ah_CDrn0UqURb4xbsgV5sDwZ- gFvFtc/view

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	65.25	2007	10/01/2007	09/02/2012
Cycle 2	C	1.94	2019	01/01/2020	07/01/2025

6.Date of Establishment of IQAC **02/05/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC

View File

9.No. of IQAC meetings held during the year `03`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report

View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`i) Design and upgradation of College Website`

`ii) Publication of the College Book titled, Bangla o Bangalir Krishti-Aitihya: A Diachronic Cultural Study, Mitram Pubs., Kolkata, Feb.,2023.`

`iii) MoUs signed with different Institutions & Organisations`

`iv) Initiative to submit the Requisition for filling the vacant substantive teaching posts in various subjects to WBCSC`

`v) Increase in seminars and motivational programmes for students & IQAC meet with different departments`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Submission of the pending AQAR	AQAR duly submitted for the previous years
New MOUs to be signed with different colleges and associations	MOUs signed
Undertake alternative energy sourcing measures through implementation of Solar Project.	The Project proposal placed before the GB and duly approved for further action for implementation.
Initiative to publish a book from the College	The Book, Bangla o Bangalir Krishti-Aitihya: A Diachronic Cultural Study, published by the College and duly appreciated by the GB
Organise an IQAC room	Plan duly approved through GB

13.Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	28/03/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SRI RAMKRISHNA SARADA VIDYAMAHAPITHA
• Name of the Head of the institution	DR. MAUSUMI GHOSH
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03211244224
• Mobile No:	9434214633
• Registered e-mail	srsvidyamahapitha@yahoo.com
• Alternate e-mail	mausumighosh.mausumi@gmail.com
• Address	P.O.: Kamarpukur
• City/Town	Kamarpukur
• State/UT	West Bengal
• Pin Code	712612

2.Institutional status	
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• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	UNIVERSITY OF BURDWAN
• Name of the IQAC Coordinator	Dr. Arundhuti Sur
• Phone No.	03211244224

• Alternate phone No.	**9432131142**
• Mobile	
• IQAC e-mail address	**srsvidyamahapitha@yahoo.com**
• Alternate e-mail address	**arundhutisur@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.srsvidyamahapitha.org/images/uploads/AQAR_2021-22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://drive.google.com/file/d/1_ah_CDrn0UqURb4xbsgV5sDwZ-gFvFtc/view

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Cycle 2	**C**	**1.94**	**2019**	**01/01/2020**	**07/01/2025**

6.Date of Establishment of IQAC	**02/05/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**03**

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13.Whether the AQAR was placed before statutory body? — **Yes**

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	28/03/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	18/03/2024

15.Multidisciplinary / interdisciplinary

The College is planning to implement the necessary infrastructural facilities so as to accommodate the multidisciplinary and interdisciplinary programmes once the state government accepts and implements NEP. The College has organised online seminars on these aspects of NEP..

16.Academic bank of credits (ABC):

The College will implement the necessary IT infrastructure and

software to implement the Academic Bank of Credits for students once NEP is implemented

17.Skill development:

The College has an active Career Counselling Cell that engages with private organisations for informing, training and equipping the students towards job orientation. The College intends to implement Vocational Programmes on skill development as part of the future curriculum in the regular degree programs.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College has a mission to integrate the rich heritage of our Knowledge system. Some of the present courses like courses on Indian literature and language in the subject disciplines of Bengali and Sanskrit as well as the course on Indian Philosophy are deeply entwined with the social and cultural aspects of Indian society. These courses are integrated into the curriculum. The College has also organised Yoga programme on International Yoga Day. The College has a future plan to enhance and integrate more such programmes in the near future that would imbibe the rich heritage of the Indian Knowledge system.

(Swayam)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on Outcome-based Education (OBE): The College has transformed the existing curriculum on OBE platform as per the NAAC guidelines. The Course Outcomes are designed for all courses/programs being taught in the College. The College has developed the teaching plan as per the OBE requirements. The CO/PO attainments are calculated as per the requirements on OBE philosophy i.e., emphasising on the students' ability to become knowledgeable and perform accordingly

20.Distance education/online education:

The Covid-19 Pandemic and series of lockdowns required the College to switch over to online mode of curriculum delivery and online examination. The College has extensively used online platforms like Zoom, Google Meet and Webex for online education and the online system of education has been successfully integrated into the system. The entire internal and University examinations were conducted online including the upload of marks

in the University marks portal. This has become a continuing process. The reversal to offline mode of teaching learning has been structured to function with the blended mode.

Extended Profile

1.Programme

1.1	15
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2641
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1054
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	563
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	22
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**39**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	**32**
Total number of Classrooms and Seminar halls	
4.2	**3391542/-**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**56**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has implemented innovative and novel strategies to deliver the curriculum set by the University of Burdwan. For this purpose a meeting of the academic sub-committee is held in the beginning of the academic year. The teachers also make their plans in the departmental meetings that are held at regular intervals, and theassignments are also decided there. Classes are taken regularly following the class routines. For improving the excellence of the students, special group discussions and tutorial classes are arranged regularly. Attendance of the students are properly recorded and preserved in the attendance registers. On many occasions, the teachers employ power point presentations to make their lectures more interesting for the students. After the completion of an assignment, class tests are taken regularly. The learners who have practical-based subjects, are provided with

practical classes regularly in laboratories. The departments meticulously keep the records of the teacher-student interface, teacher-parent interface and the additional activities such as the group discussions, student seminars conducted by the department. The institution has a vision to emerge as a centre of excellence as it has the required potential. Thus, it keeps on a continuous effort to proceed towards its aspired goal.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar of the College is prepared at the beginning of every academic session. The Calendar provides the students with an idea of tentative time schedule of the internal and Semester-end examinations, NSS awareness programmes, NCC programmes, annual sports, cultural competition events etc. The Academic Calendar ,in effect, serves as a schedule for important events as also sets the time frame for due completion of the syllabus.

Continuous Internal Evaluation Process: Internal evaluation in the institution is transparent and robust which includes advanced mentoring, academic calendar, Grievance Redressal, uploading the internal marks in the university portal. CIE includes the following:

1.Time table:Schedule for internal examinations is communicated to the students well in advance.

2.Syllabus:The syllabus for the internal examination is also communicated to the students in the classroom by subject teachers one week in advance.

3.Setting of question papers:The subject facultiesset the question papers keeping the syllabi and University examination pattern in consideration. Question papers are submitted for typing much before the commencement of the internal assessments.

4.Communication of IA marks:Internal Assessment answer scripts are discussed with the students to identify the weak points.The marks

are uploaded to the university portal.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	https://www.srsvidyamahapitha.org/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   **B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

37

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Curriculum followed by the College is centrally designed by the affiliating University, University of Burdwan. The Course curriculum, in continuation with the UGC Guidelines, incorporates courses on crosscutting issues relevant to environment, gender and human values and sustainability. Besides, the College conducts a number of programmes on specific issues.

1.Gender:The Women's Cell of the College regularly organises programmes relating to women's health and hygiene, mental health, awarenes campaigns and workshops on gender rights. The Internal Complaints Committee also takes a vital role in such awareness campaigns especially those relating to sexual harassment. The anti-

ragging cell sensitises both male and female students on proper conduct and respect for either sex.

2.Environment and Sustainability: The College has a sprawling green campus and the students, staff and faculty alike take a special interest in maintaining the green and serenity of the campus. Every year the N.S.S. and NCC units undertake special drives for tree plantation. The eco-club of the College organizes environment awareness programmes for students.

3. Human Values and Professional Ethics : The college observes all the national days of importance as also the cultural festivals. Programs are conducted under N. S. S., N.C.C. on leadership and motivational issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

1470

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://docs.google.com/document/d/1-Jwvoe o8-PCJencrvkNVmgEEGDGSHg0m/edit

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2342

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

699

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College adopts a sustained mechanism for identifying and supporting slow and advanced learners from amongst the students.

Identification of Advanced and Slow learners: To identify advanced and slow learners, teachers conduct student interaction programmes in each department. The students are introduced with teaching, learning and evaluation program, college discipline, various academic and other schemes along with development and achievements of the college, students' support services. The slow and advanced learners are identified amongst the students through class-room discussion, question and answer method, by considering their subject knowledge and previous year's performance, To enhance the performance of the slow learners, department teachers often take personalized care of such students. Extra coaching is provided in respective subjects. Class tests are conducted based on previous year question papers. Problem solving sessions and additional tutorials are conducted for such students, The major objective of this program is to make them competent and self confident to face the exams and reduce the drop out ratio.

Support to advanced learners: The students are motivated to read advanced reference books, by providing additional library facilities from departmental libraries. They are given special guidance to perform better in the future.Study materials are also provided on College website.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2641	22

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many methods, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etcTeaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods.

ICT based learning: The academic session during the Covid period had institutionalised the use of online patforms like Google Meet, Zoom and the like to conduct online classes. All these platforms have been continued alongwith offline classes. The use of hybrid mode of teaching has made the classes interactive, where students can freely voice their thoughts and conceptions over online platforms. Teachers also use power point presentations and computer based study materials to make their lectures effective. Ample opportunities are provided to students to engage in online student seminars, interactive assessment programmes. The institution has adopted this modern pedagogy to enhance teaching-learning process. Teachers and students have engaged actively in intense classroom discussions.

Student Seminars: Student seminars are organized where the seminar papers are presented by students on contemporary topics to enrich their learning experience.

Field study and Project work: Students are encouraged to undertake field study and submit projects where the course work so desires.
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File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools empower both teachers and learners. They transform the teaching and learning processes from being highly teacher-dominated to becoming student-centric and this transformation results in increased learning gains for students, creating and allowing for opportunities for learners.

Online platforms: The teachers of the College employ ICT tools such as power point presentations to make the lectures more interesting to the students. The College has set up smart classroom that employ ICT tools like LCD projector, white screen and board, sound system. The requisite softwares are used to introduce innovative teaching in classes.

Hybrid mode: Some of the classes are being held through hybrid mode, with an innovative mix of both online and offline classes. The online classes are scheduled through online classroom platforms mainly Zoom and Google Meet with the help of a regular class routine. Study materials are uploaded on the College website and subject specific WhatsApp groups.

Results of Internal assessments of the College and some of the papers in the final University examination are provided through the College email and uploaded on the University portal by teachers.

LMS for library access: The teachers encourage the students to use LMS for accessing relevant books and references.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

279

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College tries to maintain transparency in internal assessment. In order to ensure transparency in internal assessment, the system of internal assessment is communicated to the students well in time. Students who are admitted to the concerned course are assessed continuously through various evaluation processes in the College.

Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminar Presentations.

Internal assessment tests are conducted regularly as per the schedule given in the academic calendar.

Personal guidance is given to the poor performing students after their assessment. For transparent and robust internal assessment, the College has institutionalised the following mechanisms: Internal Examinations are conducted by the Academic Committee that

has representation from all the Departments

Question Paper Setting: During this session the internal assessments were done through online and offline mode in Google Forms and online students' seminars. The assessments were conducted at frequent intervals to keep the students actively engaged in their academic work.

Online and offline students' seminars were conducted to provide an easy access to effective evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Examination related grievances are dealt with at the institutional level.

Departmental initiatives: The faculty members inform the students at the beginning of the session about the components and pattern of internal examinations. These follow the broad guidelines of the University examinations.

Assessment within time frame: The internal examinations are conducted within the specified time frame schedule provided in the academic calendar. The answer scripts are timely evaluated and the marks displayed to the students.

Well structured process: The process is well structured, time bound and transparent. In the event of grievances, the students are given ample opportunities to discuss with their departmental faculties and corresponding efforts are made by the concerned teachers to effectively redress such grievances. The College has effectively combined the online mode of examination through Google Forms with the offline mode.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://drive.google.com/file/d/1_ah_CDrn0 UqURb4xbsgV5sDwZ-gFvFtc/view

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The details of the Course Programmes are framed according to the stated curriculum programmes of the affiliated University. SRSVM is affiliated to the University of Burdwan and the Programmes and courses under the Programmes are decided by the BOS of the University. The College has very little autonomy to frame Programmes and related courses. However, the College makes optimum utilization of resources within the scope for limited maneuverability to imbibe the students with skills on communication, presentation and effective delivery in competitive examinations. The mission and vision of the College is in sync with the basic criterion ofequipping the students to face the challenges in real time with confidence. Every Department of the College is provided with a hard copy of the syllabus that is deliberated upon in the student teacher meetings to evaluate the course outcomes of the topics. Students are also made aware of possible outcomes upon finishing the course..

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.srsvidyamahapitha.org/module.p hp
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. Some of the key indicators of measuring attainment are: 1.End Semester University Examination: The students are required to take examinations as per the semester pattern set by the

University, through which the institution measures programme outcomes based on the course attainment level fixed by the programme. 2. Internal Assessment: The students are given assignments, class tests and students' seminars which are designed in alignment with Programme Outcomes of the respective subject. 3. Practical Assessment/ External Assessment: It is evaluated by inviting external experts appointed by the University to evaluate each student by conducting Practical examinations. The attainment of programme outcomes and course outcomes are judged by the benchmark of students progressing into higher education. A number of our students enter into the PG courses after successful completion of their undergraduate degree courses. Some of them achieve successes in clearing GATE,SET, NET. The students of the Institution also pursue professional courses like law, BEd. Some enter the defence forces as also police and administrative jobs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

334

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/document/d/1-Jwvoeo8-PCJencrvkNVmgEEGDGSHg

0m/edit

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

07

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college promotes several extension activities through its two

major wings, the NSS (Units I & II) and the NCC with the neighborhood community to sensitize the students towards community needs. The session 2022-23 saw the NSS unit of the College organizing awareness programmes on two major issues of immense relevance and concern in the locality.

1. Awareness Programme on Prevention of Under age marriages in joint collaboration with the Kamarpukur Gram Panchayat at Nayantara Girls' High School, Kamarpukur. 198 students were present at this event as also severalguardians.
2. BIS Awareness Programme was undertaken by NSS volunteers in the neighbouring community to spread consumer awareness regarding product standardisation.

The NSS Units conducted programme on AIDS Awareness and HIV testing to spread awareness regarding AIDS in the local community.

The NCC unit of the College also organized an Awareness Rally on World Water Day with more than 52 participants. They also organized an awareness rally on "Save Drive, Safe Life," to instill consciousness about safe driving practices within the community.

Every year the campus is provided for a state level Sit and Draw Competition for children..

All these activities enhance the communication ability, leadership skills and self confidence in students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

548

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

19

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classroom: The college has 32 classrooms of various sizes for classes of various strengths. All the classrooms are well ventilated, well-equipped with sufficient number of benches and fans. The college has wi-fi on campus.

Library: The college Library is well equipped with reading room facility The total collection of libraries is as follows : Text

Books 21,555, Reference Books 8589, Online E-journal (NList).

Departmental Libraries: In addition to the Central Library, all the departments in the college run their own departmental libraries. They issue their own books to their students.

N.C.C. Office: The College has provided a separate room for NCC office on the first floor of Nazrul Bhawan. A separate computer with internet facility and printer has been provided to the unit.

N.S.S. Office: - The college has allotted a separate room for N.S.S. office on the same floor as NCC. It helps the students to develop their personality. It also helps to create awareness aboutsocial responsibility and development amongst them.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for cultural activities, sports, games (indoor, outdoor),etc. Our college has a broad educational mission, holistic development of the personality of students. Extracurricular involvement is considered a key tool for the personality development of each student.The primary goals of extracurricular activities focus on the individual student level, the institutional level, and the broader community level.

Cultural activities:The institution has a cultural committee that plays an active role in organising and observing major events of cultural and social importance..Programmes are organised like nritya natya or dance drama on gender sensitisation, plays are staged on issues of social relevance aimed at motivating other students. Events of cultural harmony like Basanta Utsab or vasant utsav are also organised.

Sports activities: Our college students participate in out door sports in events like Track events, Games such as Kabbaddi, Kho-kho,Volley ball, Football, Basket ball, Hockey and Indoor games, namely, shuttle badminton, Table Tennis, Chess, Carrom and the like. Every year, our college students participate in these

eventsthat are organized at different levels, like inter-college and Inter-University level. There is also a sports committee to assist the Physical Education Department in organising the annual sports event in the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Nil

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4769640/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a separate library building. The collection of books include documents covering a wide range of subjects from English literature, pure sciences, arts, history and social sciences, languages etc. The library is automated with integrated library management software KOHA (Upgraded ver: 21.05.17.000) .Apart from the printed books the libraryhasaccess to e resources of N-List which is a part of e shodhsindhu consortium of INFLIBNET, where the users are given awareness and made to access, browse and download e books, e journals, databases etc.The Library is provided with Wi-fi facility. The process of complete automation of the library is an ongoing process.

The total number of library books under ILMS was 21568 text books. The number of reference books was 8589.

The number of journal subscribed by the Library is 03.

The online database for journals provided by the Library is N-List. Subscription Rs. 5900/- per year for online databases.

The total number of books covered under the Library automation during the current year is 11042

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above** following e-resources e-journals e-

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7948/-

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

11

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution conducts its regular programme of teaching learning of the curriculum through IT facilities. Beginning with

the Covid period, the College has seen extensive use of ICT facilities and constant upkeep of the Institution's IT facilities. Besides, the regular internal assessments of the students are conducted in a blended mode, both offline and online and these records too requireregular IT updates.

The regular update of the IT facilities during the period included software and hardware maintenance, recording of live programmes, updation of the website for question paper links, constant uploading of study materials and updation of anti virus software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	View File
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3391542/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical facilities: The College has a Construction Committee to look after all the decisions pertaining to the upgradation and maintenance of infrastructure in the College. The committee is part of the Governing Body and is headed by the head of the College. Skilled workers are hired for repair works relating to buildings, furniture, etc. The College has in house staff for cleaning the classrooms and corridors every working day before class hours, maintenance of the gardens and laboratories.

AMCs are concluded for maintaining the computers, printers and reprographic machines and CCTVs in the College.

The College provides students and staff with clean drinking water through Aqua Guard installed in both the teacher staff rooms and academic building in the premises.

Library: The Library Committee with the head of the College as the chairperson and librarian as member secretary along with departmental heads tackle all issues relating to the smooth and efficient functioning of the library. At the time of admission students are issued library cards which are valid till their final semester.

The College has a standard ground for track events and a volley ball court.

Canteen facilities provide students with a healthy fare at very reasonable rates.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2571

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

72

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

628

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

628

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is no specific order by the State Government regarding students' election, the College has decided to select the Class Representatives (CRs) in the beginning of even semesters on the following guidelines:- Only those students of first year may be selected as class coordinator who have a minimum of 75 marks in qualifying examination and in subsequent years 75% attendance and 8 CGPA without backlog. The selection are done by the respective HoDs(Head of Departments) in the class room by calling the names of interested students fulfilling the minimum selection criterion and asking other students to support by raising their hands. The

members of the Students' Council are involved in various activities throughout the year including the Fresher's welcome, Annual Fest,Annual Sports, Cultural activities, Celebration of Teachers'Day,observation of days of national importance,as well as, maintaining the cleanliness and general environment of the college campus throughout the year. The Institute creates a platform for the active participation of the students in the various academic and administrative bodies.

A notable feature is the induction of a student representative selected from amongst student achievers in the College, as a student member of IQAC.

File Description	Documents
Paste link for additional information	https://www.srsvidyamahapitha.org/cultural_programme.php
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the College is in the process of being

registered. The alumni provides active support in advisory capacity and supports the College in all development work undertaken by the College administration. The alumni has expressed its desire to form an active association that would act as a bulwark both financially and in terms of physical support

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college is committed to the cause of empowerment of young boys and girls through access to higher education, enabling them to develop as intellectually alive, socially responsible citizens, ever ready for continuous personal and professional growth. The mission is to inculcate social, moral and spiritual values among the students. Students have secured position of merit in the university examinations.The college aims towards providing quality education without any discrimination - social, cultural, religious or economic- and inculcating within the youth human values,ideologies and principles with an aim of developing a better nation .With this vision the management and the leadership of the head of the Institution have worked towards providing infrastructure congenial to the learning atmosphere. In sync with the changing pedagogical methods,the departmental faculties are actively encouraged by the head of the Institution and the Governing body to adopt the use of ICT with the induction of online teaching through Google Meet and otherresources for students,especially, study materials and power point presentations. Teachers and office staff are encouraged to update their teaching and administrative skills through a process of

upgradation through FDPs and administrative training programmes respectively.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. Administration of the college is characterised by decentralisation of power and responsibilities through different sub-committees. Performance appraisal of the staff, both teaching and non-teaching, is a regular practice of the college. The Governing body delegates all the academic and operational decisions based on policy to the Academic Committee headed by the Principal in order to fulfil the vision and mission of the College. Academic Committee formulates common working procedures and entrusts the implementation to the faculty members. Faculty members are members of various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities.

- **Students are empowered to play an active role ascoordinator of co-curricular and extra- curricular activities, social service group (NSS and NCC) coordinator.**
- **Cultural Committee is empowered and tyakes an active role in organising the cultural events in the College**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum is designed by Under-graduate Board of Studies of the University of Burdwan. Departmental heads attended the workshop on curriculum designing. Institution maintains cordial relationship with all its stake-holders to ensure that the objectives of the curriculum are achieved in the course of implementation.

The institution has taken various steps to improve the teaching learning process. The departments have made extensive use of ICT with the induction of online teaching through Google Meet and effective presentations through powerpoint presentations, videos are used in teaching through offline mode as well.All major information is uploaded on the College website as also online resources for students like study materials are readily made available..

Internal assessments are conducted as per schedule. Marks areuploaded by the faculty on the online portal provided by the University.

College has an enriched library. Student records and fee-payments are fully computerized. Staff-welfare club to aid in overall welfare of staff members. Sports equipments are installed for the discipline of Physical Education.

The students are encouraged to participate in different cocurricular activities like sports, music, quiz, and development of soft skills through participation in departmental activities in the classroom. Teachers are involved in academic and administrative activities simultaneously.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body and the Principal of the College ensures the establishment and monitoring of proper, effective and efficient system of control and accountability.The objective of all the instituional bodies of the College is optimum coordination for

Outcome Based Quality Education as per vision of Institute.

- The administrative responsibilities are efficiently managed by the administrative staff in accordance with their assigned duties besides performing additional duties as and when delegated by the Principal.
- The IQAC Co-ordinator and all the Heads of the Departments, various Committee convenors and members actively perform their responsibilities in accordance with the decentralized mechanism of the Institution.,
- The various committees including Anti-ragging committee, the ICC and Women's Cell have been formed for effective coordination between the three major stakeholders, teachers and students and administration.
- Policies, Administrative set-up, Appointment and service rules: (a) Appointments: • Selection and or Promotion of faculty (Teaching posts): as per the UGC Regulations. • Regular Staff:service rules are guided by state government norms, University Statutes from time to time. • Non-Teaching posts will be as per the decision of Governing Body in compliance with state government norms from time to time and in force at the time of advertisement/recruitment

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has taken effective welfare measures for both teaching and non teaching staff like ensuring dissemination of information on and providing for the government Health Schemes. The College has a collective membership of the Group Insurance Corporation(GIC) and both teaching and non teaching members are encouraged to actively participate in the same.The College has its own Cooperative Credit Society,The Sri Ramkrishna Sarada Vidya Mahapitha Employees Cooperative Credit Society, The Cooperative Credit Society helps both the teaching and non teaching staff members to avail the benefits of loans at easy instalments over a convenient period of their service tenure. The Institution, under the able leadership of the Principal, has developed an academic atmosphere where adequate opportunities are provided to the teaching faculty for augmenting their academic prowess through active perticipation in Seminars, presentation of Seminar papers. The information regarding the Faculty Development Programmes are provided regularly by the Institution Head and participation in such Faculty Develoment Programmes.are actively encouraged.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The promotions of the teaching faculty is guided by the PABS under CAS as prescribed by the UGC guidelines. The non teaching promotions are done by the system of routine promotions through CAS of non teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial statements are the responsibility of the College Management. Financial audit includes assessing the accounting principles used and signed estimates made by the management as well as evaluating the overall expenditure and payments account and income expenditure account. The books of accounts give true and fair view in conformity with the accounting principle generally accepted in India.

The financial audit of the College has been conducted by S.C. Dhar & Associates, Chartered Accountants, appointed by the Directorate of Public Instruction, Higher Education Department, Government of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a well planned mechanism for optimal utilization of the various infrastructure facilities and equipments in the College: The College makes a continuous effort to provide for necessary equipments and infrastructure for various faculty development activities.The College maintains a Dead Stock Register regularly to keep account of the infrastructure equipments like computers, printers, xerox etc. Annual Maintenance Contracts (AMC) for Xerox and Online UPS are regularly updated with regard to the various Laboratory Equipments/ Machineries and computers. Departments maintain stock registers keeping a list of chemicals, glassware and any other instruments used in the laboratories and by the respective departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The session 2022-2023 saw the regular functioning of on campus activities in the College after a long Covid period. The IQAC took special initiatives in addressing every aspect of quality assurance through meetings and coordination with the statutory bodies like the Governing Body and the Teachers' Council as also the administration for implementing the quality initiatives. Some of the activities of the IQAC during this period was:

Regular interactions with the various departments, both Arts and Science streams, to address departmental problems and focus on measures to enhance teaching learning methods.

The IQAC takes the initiative to conduct a holistic campus supervision that includes cleanliness, interactions with the eco club, tree plantation activities, maintenance of the gardens, infrastructure augmentation and the like.

IQAC has taken a major initiative in encouraging the use of ICT in teaching learning mode especially with the introduction of ICT classes in the regular routine.

The career enhancement of both teaching and non-teaching staff has been one of the priorities of the IQAC. Three teachers and the Librarian could undertake their promotions under CAS.

IQAC made efforts at executing functional MoUs with neighbouring Colleges and organisations. The MoUs facilitated faculty exchange programmes.

File Description	Documents
Paste link for additional information	https://www.srsvidyamahapitha.org/activities.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the

quality of the teaching-learning process.

- The Academic Calendar is prepared in advance, displayed and circulated in the Institution and is strictly followed.
- Admission to various programmes and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.
- All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the mission and vision of the Institution.
- Students are apprised of the routine, Programme structure, syllabi of the courses before the semester commences.
- Feedback from students is also taken individually by teachers for their respective courses.Students are also free to approach the Principal of the Institution for feedback and suggestions.
- The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations like Automation of Admission Processes - Provision for online fee payment • Automation of Examination Processes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.srsvidyamahapitha.org/aqar.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College strives to provide an environment of gender equity. All the government scholarships for women students are provided by the College to ensure seamless progress in higher education.

The Institution also organises programmes on gender sensitisation and gender equity.

Workshop on Sexual Harassment: Workshop was organised by the Women's Cell and ICC of the College on the 09-12-2022. Dr Nabanita Banerjee, Advocate and Solicitor, spoke at length on the various provisions of the POSH Act, 2013.

Awareness camp on Menstrual Hygiene: Programme was organized by the Women's Cellin association with ANANDADHARA – Block Office, Block Mission Management Unit and Office of the Block Development Officer, Goghat II Development Block, Kamarpukur,on 21-10-2022. The objective was to counsel the students about the wellness of their physical as well as mental health by maintaining good menstrual health and hygiene.

Awareness Programme on Legal Rights of Women : The programme was jointly organized by Women's Cell and IQAC of the College in Collaboration with District Legal Services Authority (DLSA), Hooghly,on 20-03-2023. They clarified few sections of IPC, Special laws and constitutional provisions on women's rights and procedures to receive legal aids from the government legal services entirely free of cost.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has specific bins for degradable and non-biodegradable solid wastes.

There is also a Compost bin for bio degradable solid waste.

The Institution has no specific arrangement for Liquid waste management but has plans to implement the same in the future.

There are no biomedical wastes in the College.

E-waste collection and management is done through segregating the redundant materials in a store room for future disposal.

The College does not face the need as yet for waste recycling system. No hazardous chemicals and radioactive wastes are generated in the College.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   **E. None of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College organises seminars, workshops and other cultural programmes in sync with the ethos of the socio cultural diversity

of the loaclity in which the College is situated. These programmes were organised both offline and in hybrid mode to enable maximum students' participation. The College not only observes all the observable days but also takes special initiatives in connecting with the community at large. Programmes are organised with local tribal cultural communities like the Santali dance troupe, special focus on the problems of rural youth, especially young women are undertaken. All the relevant scholarships given by the government are disbursed to the backward community students and young women students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon it to nurture them as better citizens of the country through various curricular and extracurricular activities.The institution takes many initiatives like conducting awareness campaigns, organizing orientation programmes, training programmes especially by the NSS and NCC units, online seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations.

The College had organised workshops on legal rights of women that saw an enthusiastic participation by the two main stakeholders, students and teaching and non-teaching staff.

The College observes the days of national importance like , International Youth Day, Netaji's birth anniversary,International Mother Language Day, International Yoga Day World Water Day and the like, to sensitize students and employees with a deep sense of empathy for rights, obligation towards duties and respect for the motherland.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1) International Youth Day on 12-01-2023 2)Republic Day on 26-01-2023 3)NCC Day on 30-11-2022 4)World AIDs Day on 01-12-2022

5)National Science Day on 28-02-2023 6)International Mother Language Day on 21-02-2023 7)International Women's Day on 08-03-2023

8)International Yoga Day on 21-06-3023 9)International Sports Day on 20-08-2022 10)Har Ghar Tiranga(PIN A FLAG) on 16 & 16 August 2022

11)World Water Day on 22-03-2023 12)Netaji's Birthday on
23-01-2023 13)Birth Anniversary of Gurudev Rabindranath Tagore on
09-05-2023

14) College Foundation Day on 15-02-2023

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College was founded with a mission of spreading the light of knowledge through education amongst the youth in the then remote location of Kamarpukur. The two categories that became the focal points in this noble endeavour were young women and youth from the deprived sections of the society. Today the College has acquired a niche in achieving its mission. While the College administration aims at providing all the scholarship schemes allocated for the young women entrants in the institution, several programmes for creating awareness and empowerment amongst them are regularly organized. All the Cells play an active role in this effort, especially, the Women's Cell, the Internal Complaints Committee, anti-ragging Cell.

The College has a valuable asset in a sprawling green campus. Once the playing field of Sri Ramakrishna Paramhansa in his childhood, the College cherishes and strives to maintain the serene green environment. There is an active eco-club, Sabuj Sundar, that plays a vital role in not only augmenting the plantation programmes but also in spreading awareness about environment conservation through seminars, workshops and student participation in such activities.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sri Ramkrishna Sarada Vidya Mahapitha offers a legacy of quality education to a remote location in rural West Bengal. The Institution has been a pivot in spreading the wings of higher education amongst the young minds, many of whom belong to the most disadvantaged social and economic sections of the community. In the year 2022-2023, the percentage of reserved category students was 58% of the total intake capacity. The Institution provides quality education with the lowest fee structure among the colleges in the vicinity. The Institution provides the most conducive environment for educating the young girls of the surrounding blocks. This was also the vision of the luminary who founded the College, Sri Bimalakanta Mukherjee. The attainment of this vision is amply reflected in the percentage of female students among the admitted students in the said academic year, that is 53%.

The College tries to strike an effective balance between academics and holistic development of the students' personalities. The Covid disruption, not withstanding, the College has been actively engaged in organising workshops and seminars for orienting the students in augmenting their analytical and technical skills. These ICT exposures have become a hallmark of the Institution's path to academic prowess and excellence.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has implemented innovative and novel strategies to deliver the curriculum set by the University of Burdwan. For this purpose a meeting of the academic sub-committee is held in the beginning of the academic year. The teachers also make their plans in the departmental meetings that are held at regular intervals, and theassignments are also decided there. Classes are taken regularly following the class routines. For improving the excellence of the students, special group discussions and tutorial classes are arranged regularly. Attendance of the students are properly recorded and preserved in the attendance registers. On many occasions, the teachers employ power point presentations to make their lectures more interesting for the students. After the completion of an assignment, class tests are taken regularly. The learners who have practical-based subjects, are provided with practical classes regularly in laboratories. The departments meticulously keep the records of the teacher-student interface, teacher-parent interface and the additional activities such as the group discussions, student seminars conducted by the department. The institution has a vision to emerge as a centre of excellence as it has the required potential. Thus, it keeps on a continuous effort to proceed towards its aspired goal.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar of the College is prepared at the beginning of every academic session. The Calendar provides the students with an idea of tentative time schedule of the internal and Semester-end examinations, NSS awareness programmes, NCC programmes, annual sports, cultural competition

events etc. The Academic Calendar ,in effect, serves as a schedule for important events as also sets the time frame for due completion of the syllabus.

Continuous Internal Evaluation Process: Internal evaluation in the institution is transparent and robust which includes advanced mentoring, academic calendar, Grievance Redressal, uploading the internal marks in the university portal. CIE includes the following:

1.Time table:Schedule for internal examinations is communicated to the students well in advance.

2.Syllabus:The syllabus for the internal examination is also communicated to the students in the classroom by subject teachers one week in advance.

3.Setting of question papers:The subject facultiesset the question papers keeping the syllabi and University examination pattern in consideration. Question papers are submitted for typing much before the commencement of the internal assessments.

4.Communication of IA marks:Internal Assessment answer scripts are discussed with the students to identify the weak points.The marks are uploaded to the university portal.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.srsvidyamahapitha.org/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

37

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Curriculum followed by the College is centrally designed by the affiliating University, University of Burdwan. The Course curriculum, in continuation with the UGC Guidelines, incorporates courses on crosscutting issues relevant to environment, gender and human values and sustainability. Besides, the College conducts a number of programmes on specific issues.

1.Gender:The Women's Cell of the College regularly organises programmes relating to women's health and hygiene, mental health, awarenes campaigns and workshops on gender rights. The Internal Complaints Committee also takes a vital role in such awareness campaigns especially those relating to sexual harassment. The anti-ragging cell sensitises both male and female students on proper conduct and respect for either sex.

2.Environment and Sustainability: The College has a sprawling green campus and the students, staff and faculty alike take a special interest in maintaining the green and serenity of the campus. Every year the N.S.S. and NCC units undertake special drives for tree plantation. The eco-club of the College organizes environment awareness programmes for students.

3. Human Values and Professional Ethics : The college observes all the national days of importance as also the cultural festivals. Programs are conducted under N. S. S., N.C.C. on leadership and motivational issues.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1470

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://docs.google.com/document/d/1-Jwvoeo8-PCJencrvkNVmgEEGDGSHg0m/edit

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2342

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

699

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College adopts a sustained mechanism for identifying and supporting slow and advanced learners from amongst the students.

Identification of Advanced and Slow learners: To identify advanced and slow learners, teachers conduct student interaction programmes in each department. The students are introduced with teaching, learning and evaluation program, college discipline, various academic and other schemes along with development and achievements of the college, students' support services. The slow and advanced learners are identified amongst the students through class-room discussion, question and answer method, by considering their subject knowledge and previous year's performance, To enhance the performance of the slow learners, department teachers often take personalized care of such students. Extra coaching is provided in respective subjects. Class tests are conducted based on previous year question papers. Problem solving sessions and additional tutorials are conducted for such students, The major objective of this program is to make them competent and self confident to face the exams and reduce the drop out ratio.

Support to advanced learners: The students are motivated to read advanced reference books, by providing additional library facilities from departmental libraries. They are given special guidance to perform better in the future.Study materials are also provided on College website.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2641	**22**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many methods, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etcTeaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods.

ICT based learning: The academic session during the Covid period had institutionalised the use of online patforms like Google Meet, Zoom and the like to conduct online classes. All these platforms have been continued alongwith offline classes. The use of hybrid mode of teaching has made the classes interactive, where students can freely voice their thoughts and conceptions over online platforms. Teachers also use power point presentations and computer based study materials to make their lectures effective. Ample opportunities are provided to students to engage in online student seminars, interactive assessment programmes. The institution has adopted this modern pedagogy to enhance teaching-learning process. Teachers and students have engaged actively in intense classroom discussions.

Student Seminars: Student seminars are organized where the seminar papers are presented by students on contemporary topics to enrich their learning experience.

Field study and Project work: Students are encouraged to undertake field study and submit projects where the course work so desires. .

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools empower both teachers and learners. They transform the teaching and learning processes from being highly teacher-dominated to becoming student-centric and this transformation results in increased learning gains for students, creating and allowing for opportunities for learners.

Online platforms: The teachers of the College employ ICT tools such as power point presentations to make the lectures more interesting to the students. The College has set up smart classroom that employ ICT tools like LCD projector, white screen and board, sound system. The requisite softwares are used to introduce innovative teaching in classes.

Hybrid mode: Some of the classes are being held through hybrid mode, with an innovative mix of both online and offline classes. The online classes are scheduled through online classroom platforms mainly Zoom and Google Meet with the help of a regular class routine. Study materials are uploaded on the College website and subject specific WhatsApp groups.

Results of Internal assessments of the College and some of the papers in the final University examination are provided through the College email and uploaded on the University portal by teachers.

LMS for library access: The teachers encourage the students to use LMS for accessing relevant books and references.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

279

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College tries to maintain transparency in internal assessment. In order to ensure transparency in internal assessment, the system of internal assessment is communicated to the students well in time. Students who are admitted to the concerned course are assessed continuously through various evaluation processes in the College.

Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminar Presentations.

Internal assessment tests are conducted regularly as per the schedule given in the academic calendar.

Personal guidance is given to the poor performing students after their assessment. For transparent and robust internal assessment, the College has institutionalised the following

mechanisms: Internal Examinations are conducted by the Academic Committee that has representation from all the Departments

Question Paper Setting: During this session the internal assessments were done through online and offline mode in Google Forms and online students' seminars. The assessments were conducted at frequent intervals to keep the students actively engaged in their academic work.

Online and offline students' seminars were conducted to provide an easy access to effective evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal Examination related grievances are dealt with at the institutional level.

Departmental initiatives: The faculty members inform the students at the beginning of the session about the components and pattern of internal examinations. These follow the broad guidelines of the University examinations.

Assessment within time frame: The internal examinations are conducted within the specified time frame schedule provided in the academic calendar. The answer scripts are timely evaluated and the marks displayed to the students.

Well structured process: The process is well structured, time bound and transparent. In the event of grievances, the students are given ample opportunities to discuss with their departmental faculties and corresponding efforts are made by the concerned teachers to effectively redress such grievances. The College has effectively combined the online mode of examination through Google Forms with the offline mode.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://drive.google.com/file/d/1_ah_CDrn 0UqURb4xbsqV5sDwZ-gFvFtc/view

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The details of the Course Programmes are framed according to the stated curriculum programmes of the affiliated University. SRSVM is affiliated to the University of Burdwan and the Programmes and courses under the Programmes are decided by the BOS of the University. The College has very little autonomy to frame Programmes and related courses. However, the College makes optimum utilization of resources within the scope for limited maneuverability to imbibe the students with skills on communication, presentation and effective delivery in competitive examinations. The mission and vision of the College is in sync with the basic criterion ofequipping the students to face the challenges in real time with confidence. Every Department of the College is provided with a hard copy of the syllabus that is deliberated upon in the student teacher meetings to evaluate the course outcomes of the topics. Students are also made aware of possible outcomes upon finishing the course..

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.srsvidyamahapitha.org/module. php
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. Some of the key indicators of measuring

attainment are: 1.End Semester University Examination: The students are required to take examinations as per the semester pattern set by the University, through which the institution measures programme outcomes based on the course attainment level fixed by the programme. 2. Internal Assessment: The students are given assignments, class tests and students' seminars which are designed in alignment with Programme Outcomes of the respective subject. 3. Practical Assessment/ External Assessment: It is evaluated by inviting external experts appointed by the University to evaluate each student by conducting Practical examinations. The attainment of programme outcomes and course outcomes are judged by the benchmark of students progressing into higher education. A number of our students enter into the PG courses after successful completion of their undergraduate degree courses. Some of them achieve successes in clearing GATE,SET, NET. The students of the Institution also pursue professional courses like law, BEd. Some enter the defence forces as also police and administrative jobs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

334

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/document/d/1-Jwvoeo8-PCJencrvkNVmgEEGDGSHg0m/edit

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during

the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

07

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college promotes several extension activities through its two major wings, the NSS (Units I & II) and the NCC with the neighborhood community to sensitize the students towards community needs. The session 2022-23 saw the NSS unit of the College organizing awareness programmes on two major issues of immense relevance and concern in the locality.

1. Awareness Programme on Prevention of Under age marriages in joint collaboration with the Kamarpukur Gram Panchayat at Nayantara Girls' High School, Kamarpukur. 198 students were present at this event as also severalguardians.
2. BIS Awareness Programme was undertaken by NSS volunteers in the neighbouring community to spread consumer awareness regarding product standardisation.

The NSS Units conducted programme on AIDS Awareness and HIV testing to spread awareness regarding AIDS in the local community.

The NCC unit of the College also organized an Awareness Rally on World Water Day with more than 52 participants. They also organized an awareness rally on "Save Drive, Safe Life," to instill consciousness about safe driving practices within the community.

Every year the campus is provided for a state level Sit and Draw Competition for children..

All these activities enhance the communication ability, leadership skills and self confidence in students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

548

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

19

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classroom: The college has 32 classrooms of various sizes for classes of various strengths. All the classrooms are well ventilated, well-equipped with sufficient number of benches and fans. The college has wi-fi on campus.

Library: The college Library is well equipped with reading room facility The total collection of libraries is as follows : Text Books 21,555, Reference Books 8589, Online E-journal (NList).

Departmental Libraries: In addition to the Central Library, all the departments in the college run their own departmental libraries. They issue their own books to their students.

N.C.C. Office: The College has provided a separate room for NCC office on the first floor of Nazrul Bhawan. A separate computer with internet facility and printer has been provided to the unit.

N.S.S. Office: - The college has allotted a separate room for N.S.S. office on the same floor as NCC. It helps the students to develop their personality. It also helps to create awareness aboutsocial responsibility and development amongst them.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for cultural activities, sports, games (indoor, outdoor),etc. Our college has a broad educational mission, holistic development of the personality of students. Extracurricular involvement is considered a key tool for the personality development of each student.The primary goals of extracurricular activities focus on the individual student level, the institutional level, and the broader community level.

Cultural activities:The institution has a cultural committee

that plays an active role in organising and observing major events of cultural and social importance..Programmes are organised like nritya natya or dance drama on gender sensitisation, plays are staged on issues of social relevance aimed at motivating other students. Events of cultural harmony like Basanta Utsab or vasant utsav are also organised.

Sports activities: Our college students participate in out door sports in events like Track events, Games such as Kabbaddi, Kho-kho,Volley ball, Football, Basket ball, Hockey and Indoor games, namely, shuttle badminton, Table Tennis, Chess, Carrom and the like. Every year, our college students participate in these eventsthat are organized at different levels, like inter-college and Inter-University level. There is also a sports committee to assist the Physical Education Department in organising the annual sports event in the College.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Nil

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4769640/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a separate library building. The collection of books include documents covering a wide range of subjects from English literature, pure sciences, arts, history and social sciences, languages etc. The library is automated with integrated library management software KOHA (Upgraded ver: 21.05.17.000) .Apart from the printed books the libraryhasaccess to e resources of N-List which is a part of e shodhsindhu consortium of INFLIBNET, where the users are given awareness and made to access, browse and download e books, e journals, databases etc.The Library is provided with Wi-fi facility. The process of complete automation of the library is an ongoing process.

The total number of library books under ILMS was 21568 text books. The number of reference books was 8589.

The number of journal subscribed by the Library is 03.

The online database for journals provided by the Library is N-List. Subscription Rs. 5900/- per year for online databases.

The total number of books covered under the Library automation during the current year is 11042

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7948/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

11

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution conducts its regular programme of teaching learning of the curriculum through IT facilities. Beginning with the Covid period, the College has seen extensive use of ICT facilities and constant upkeep of the Institution's IT facilities. Besides, the regular internal assessments of the students are conducted in a blended mode, both offline and online and these records too requireregular IT updates.

The regular update of the IT facilities during the period included software and hardware maintenance, recording of live programmes, updation of the website for question paper links, constant uploading of study materials and updation of anti virus software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3391542/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical facilities: The College has a Construction Committee to look after all the decisions pertaining to the upgradation and maintenance of infrastructure in the College. The committee is part of the Governing Body and is headed by the head of the College. Skilled workers are hired for repair works relating to buildings, furniture, etc. The College has in house staff for cleaning the classrooms and corridors every working day before class hours, maintenance of the gardens and laboratories.

AMCs are concluded for maintaining the computers, printers and reprographic machines and CCTVs in the College.

The College provides students and staff with clean drinking water through Aqua Guard installed in both the teacher staff

rooms and academic building in the premises.

Library: The Library Committee with the head of the College as the chairperson and librarian as member secretary along with departmental heads tackle all issues relating to the smooth and efficient functioning of the library. At the time of admission students are issued library cards which are valid till their final semester.

The College has a standard ground for track events and a volley ball court.

Canteen facilities provide students with a healthy fare at very reasonable rates.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2571

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

72

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

628

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

628

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is no specific order by the State Government regarding students' election, the College has decided to select the Class Representatives (CRs) in the beginning of even semesters on the following guidelines:- Only those students of first year may be selected as class coordinator who have a minimum of 75 marks in qualifying examination and in subsequent years 75% attendance and8 CGPA without backlog. The selection are done by the respective HoDs(Head of Departments) in the class room by calling the names of interested students fulfilling the minimum selection criterion and asking other students to support by raising their hands. The members of the Students' Council are involved in various activities throughout the year including the Fresher's welcome, Annual Fest,Annual Sports, Cultural activities, Celebration of Teachers'Day,observation of days of national importance,as well as, maintaining the cleanliness and general environment of the college campus throughout the year. The Institute creates a platform for the active participation of the students in the various academic and administrative bodies.

A notable feature is the induction of a student representative selected from amongst student achievers in the College, as a student member of IQAC.

File Description	Documents
Paste link for additional information	https://www.srsvidyamahapitha.org/cultural_programme.php
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the College is in the process of being registered. The alumni provides active support in advisory capacity and supports the College in all development work undertaken by the College administration. The alumni has expressed its desire to form an active association that would act as a bulwark both financially and in terms of physical support

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college is committed to the cause of empowerment of young boys and girls through access to higher education, enabling them to develop as intellectually alive, socially responsible citizens, ever ready for continuous personal and professional growth. The mission is to inculcate social, moral and spiritual values among the students. Students have secured position of merit in the university examinations.The college aims towards providing quality education without any discrimination – social, cultural, religious or economic- and inculcating within the youth human values,ideologies and principles with an aim of developing a better nation .With this vision the management and the leadership of the head of the Institution have worked towards providing infrastructure congenial to the learning atmosphere. In sync with the changing pedagogical methods,the departmental faculties are actively encouraged by the head of the Institution and the Governing body to adopt the use of ICT with the induction of online teaching through Google Meet and otherresources for students,especially, study materials and power point presentations. Teachers and office staff are encouraged to update their teaching and administrative skills through a process of upgradation through FDPs and administrative training programmes respectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. Administration of the college is characterised by decentralisation of power and responsibilities through different sub-committees. Performance appraisal of the staff, both teaching and non-teaching, is a regular practice of the college. The Governing body delegates all the academic and operational decisions based on policy to the Academic Committee headed by the Principal in order to fulfil the vision and mission of the College. Academic Committee formulates common working procedures and entrusts the implementation to the faculty members. Faculty members are members of various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities.

- Students are empowered to play an active role ascoordinator of co-curricular and extra- curricular activities, social service group (NSS and NCC) coordinator.
- Cultural Committee is empowered and tyakes an active role in organising the cultural events in the College

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum is designed by Under-graduate Board of Studies of

the University of Burdwan. Departmental heads attended the workshop on curriculum designing. Institution maintains cordial relationship with all its stake-holders to ensure that the objectives of the curriculum are achieved in the course of implementation.

The institution has taken various steps to improve the teaching learning process. The departments have made extensive use of ICT with the induction of online teaching through Google Meet and effective presentations through powerpoint presentations, videos are used in teaching through offline mode as well.All major information is uploaded on the College website as also online resources for students like study materials are readily made available..

Internal assessments are conducted as per schedule. Marks areuploaded by the faculty on the online portal provided by the University.

College has an enriched library. Student records and fee-payments are fully computerized. Staff-welfare club to aid in overall welfare of staff members. Sports equipments are installed for the discipline of Physical Education.

The students are encouraged to participate in different cocurricular activities like sports, music, quiz, and development of soft skills through participation in departmental activities in the classroom. Teachers are involved in academic and administrative activities simultaneously.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body and the Principal of the College ensures the establishment and monitoring of proper, effective and efficient system of control and accountability.The objective of all the instituional bodies of the College is optimum coordination for

Outcome Based Quality Education as per vision of Institute.

- The administrative responsibilities are efficiently managed by the administrative staff in accordance with their assigned duties besides performing additional duties as and when delegated by the Principal.
- The IQAC Co-ordinator and all the Heads of the Departments, various Committee convenors and members actively perform their responsibilities in accordance with the decentralized mechanism of the Institution.,
- The various committees including Anti-ragging committee, the ICC and Women's Cell have been formed for effective coordination between the three major stakeholders, teachers and students and administration.
- Policies, Administrative set-up, Appointment and service rules: (a) Appointments: • Selection and or Promotion of faculty (Teaching posts): as per the UGC Regulations. • Regular Staff:service rules are guided by state government norms, University Statutes from time to time. • Non-Teaching posts will be as per the decision of Governing Body in compliance with state government norms from time to time and in force at the time of advertisement/recruitment

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has taken effective welfare measures for both teaching and non teaching staff like ensuring dissemination of information on and providing for the government Health Schemes. The College has a collective membership of the Group Insurance Corporation(GIC) and both teaching and non teaching members are encouraged to actively participate in the same.The College has its own Cooperative Credit Society,The Sri Ramkrishna Sarada Vidya Mahapitha Employees Cooperative Credit Society, The Cooperative Credit Society helps both the teaching and non teaching staff members to avail the benefits of loans at easy instalments over a convenient period of their service tenure. The Institution, under the able leadership of the Principal, has developed an academic atmosphere where adequate opportunities are provided to the teaching faculty for augmenting their academic prowess through active perticipation in Seminars, presentation of Seminar papers. The information regarding the Faculty Development Programmes are provided regularly by the Institution Head and participation in such Faculty Develoment Programmes.are actively encouraged.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The promotions of the teaching faculty is guided by the PABS under CAS as prescribed by the UGC guidelines. The non teaching promotions are done by the system of routine promotions through CAS of non teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial statements are the responsibility of the College Management. Financial audit includes assessing the accounting principles used and signed estimates made by the management as well as evaluating the overall expenditure and payments account and income expenditure account. The books of accounts give true and fair view in conformity with the accounting principle generally accepted in India.

The financial audit of the College has been conducted by S.C. Dhar & Associates, Chartered Accountants, appointed by the

Directorate of Public Instruction, Higher Education Department, Government of West Bengal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a well planned mechanism for optimal utilization of the various infrastructure facilities and equipments in the College: The College makes a continuous effort to provide for necessary equipments and infrastructure for various faculty development activities.The College maintains a Dead Stock Register regularly to keep account of the infrastructure equipments like computers, printers, xerox etc. Annual Maintenance Contracts (AMC) for Xerox and Online UPS are regularly updated with regard to the various Laboratory Equipments/ Machineries and computers. Departments maintain stock registers keeping a list of chemicals, glassware and any other instruments used in the laboratories and by the respective departments.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The session 2022-2023 saw the regular functioning of on campus activities in the College after a long Covid period. The IQAC took special initiatives in addressing every aspect of quality assurance through meetings and coordination with the statutory bodies like the Governing Body and the Teachers' Council as also the administration for implementing the quality initiatives. Some of the activities of the IQAC during this period was:

Regular interactions with the various departments, both Arts and Science streams, to address departmental problems and focus on measures to enhance teaching learning methods.

The IQAC takes the initiative to conduct a holistic campus supervision that includes cleanliness, interactions with the eco club, tree plantation activities, maintenance of the gardens, infrastructure augmentation and the like.

IQAC has taken a major initiative in encouraging the use of ICT in teaching learning mode especially with the introduction of ICT classes in the regular routine.

The career enhancement of both teaching and non-teaching staff has been one of the priorities of the IQAC. Three teachers and the Librarian could undertake their promotions under CAS.

IQAC made efforts at executing functional MoUs with neighbouring Colleges and organisations. The MoUs facilitated faculty exchange programmes.

File Description	Documents
Paste link for additional information	https://www.srsvidyamahapitha.org/activities.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

- The Academic Calendar is prepared in advance, displayed and circulated in the Institution and is strictly followed.
- Admission to various programmes and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.
- All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the mission and vision of the Institution.
- Students are apprised of the routine, Programme structure, syllabi of the courses before the semester commences.
- Feedback from students is also taken individually by teachers for their respective courses.Students are also free to approach the Principal of the Institution for feedback and suggestions.
- The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations like Automation of Admission Processes - Provision for online fee payment • Automation of Examination Processes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	B. Any 3 of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.srsvidyamahapitha.org/aqar.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College strives to provide an environment of gender equity. All the government scholarships for women students are provided by the College to ensure seamless progress in higher education.

The Institution also organises programmes on gender sensitisation and gender equity.

Workshop on Sexual Harassment: Workshop was organised by the Women's Cell and ICC of the College on the 09-12-2022. Dr Nabanita Banerjee, Advocate and Solicitor, spoke at length on the various provisions of the POSH Act, 2013.

Awareness camp on Menstrual Hygiene: Programme was organized by the Women's Cellin association with ANANDADHARA – Block Office, Block Mission Management Unit and Office of the Block Development Officer, Goghat II Development Block, Kamarpukur,on 21-10-2022. The objective was to counsel the students about the

wellness of their physical as well as mental health by maintaining good menstrual health and hygiene.

Awareness Programme on Legal Rights of Women : The programme was jointly organized by Women's Cell and IQAC of the College in Collaboration with District Legal Services Authority (DLSA), Hooghly,on 20-03-2023. They clarified few sections of IPC, Special laws and constitutional provisions on women's rights and procedures to receive legal aids from the government legal services entirely free of cost.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has specific bins for degradable and non-biodegradable solid wastes.

There is also a Compost bin for bio degradable solid waste.

The Institution has no specific arrangement for Liquid waste management but has plans to implement the same in the future.

There are no biomedical wastes in the College.

E-waste collection and management is done through segregating the redundant materials in a store room for future disposal.

The College does not face the need as yet for waste recycling system. No hazardous chemicals and radioactive wastes are generated in the College.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic	**A. Any 4 or All of the above**

5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College organises seminars, workshops and other cultural programmes in sync with the ethos of the socio cultural diversity of the loaclity in which the College is situated. These programmes were organised both offline and in hybrid mode to enable maximum students' participation. The College not only observes all the observable days but also takes special initiatives in connecting with the community at large. Programmes are organised with local tribal cultural communities like the Santali dance troupe, special focus on the problems of rural youth, especially young women are undertaken. All the relevant scholarships given by the government are disbursed to the backward community students and young women students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon it to nurture them as better citizens of the country through various curricular and extracurricular activities.The institution takes many

initiatives like conducting awareness campaigns, organizing orientation programmes, training programmes especially by the NSS and NCC units, online seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations.

The College had organised workshops on legal rights of women that saw an enthusiastic participation by the two main stakeholders, students and teaching and non-teaching staff.

The College observes the days of national importance like , International Youth Day, Netaji's birth anniversary,International Mother Language Day, International Yoga Day World Water Day and the like, to sensitize students and employees with a deep sense of empathy for rights, obligation towards duties and respect for the motherland.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, **teachers, administrators and other staff** **4. Annual awareness programmes on Code of Conduct are organized**	`C. Any 2 of the above`

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1) International Youth Day on 12-01-2023 2)Republic Day on 26-01-2023 3)NCC Day on 30-11-2022 4)World AIDs Day on 01-12-2022

5)National Science Day on 28-02-2023 6)International Mother Language Day on 21-02-2023 7)International Women's Day on 08-03-2023

8)International Yoga Day on 21-06-3023 9)International Sports Day on 20-08-2022 10)Har Ghar Tiranga(PIN A FLAG) on 16 & 16 August 2022

11)World Water Day on 22-03-2023 12)Netaji's Birthday on 23-01-2023 13)Birth Anniversary of Gurudev Rabindranath Tagore on 09-05-2023

14) College Foundation Day on 15-02-2023

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College was founded with a mission of spreading the light of knowledge through education amongst the youth in the then remote location of Kamarpukur. The two categories that became the focal points in this noble endeavour were young women and youth from the deprived sections of the society. Today the College has acquired a niche in achieving its mission. While the College administration aims at providing all the scholarship schemes allocated for the young women entrants in the institution, several programmes for creating awareness and empowerment amongst them are regularly organized. All the Cells play an active role in this effort, especially, the Women's Cell, the Internal Complaints Committee, anti-ragging Cell.

The College has a valuable asset in a sprawling green campus. Once the playing field of Sri Ramakrishna Paramhansa in his childhood, the College cherishes and strives to maintain the serene green environment. There is an active eco-club, Sabuj Sundar, that plays a vital role in not only augmenting the plantation programmes but also in spreading awareness about environment conservation through seminars, workshops and student participation in such activities.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sri Ramkrishna Sarada Vidya Mahapitha offers a legacy of quality education to a remote location in rural West Bengal. The Institution has been a pivot in spreading the wings of higher education amongst the young minds, many of whom belong to the most disadvantaged social and economic sections of the community. In the year 2022-2023, the percentage of reserved category students was 58% of the total intake capacity. The Institution provides quality education with the lowest fee

structure among the colleges in the vicinity. The Institution provides the most conducive environment for educating the young girls of the surrounding blocks. This was also the vision of the luminary who founded the College, Sri Bimalakanta Mukherjee. The attainment of this vision is amply reflected in the percentage of female students among the admitted students in the said academic year, that is 53%.

The College tries to strike an effective balance between academics and holistic development of the students' personalities. The Covid disruption, not withstanding, the College has been actively engaged in organising workshops and seminars for orienting the students in augmenting their analytical and technical skills. These ICT exposures have become a hallmark of the Institution's path to academic prowess and excellence.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Expediting the process for completion of Academic Audit and Green Audit.
- Increasing the number of Seminars/Workshops for the Teaching/Office Staff of the College.
- Special award for outstanding women student performers.
- Initiating the process for increasing College publications
- Expediting the Pay Fixation for the CAS candidates
- Process of Students' Satisfaction Survey
- Students' Participation in N-List Programme
- Notification in the Website for Mentors at the beginning of the new session
- Increase the number of functional MoUs and Collaborations
- Initiative to register the College as NPTEL local Chapter
- Initiative to expedite the work on Divyangan wash room, day care centre and College Guest Room